

The logo features a stylized, curved shape resembling a speech bubble or a swoosh. The top-left portion of this shape is filled with a vibrant blue color, while the rest is white. A thick black outline follows the curve of the shape. Centered within the white area is the lowercase text "arc" in a bold, red, sans-serif font.

**arc**

# APPLICATION FORM

Ref/Payroll No.

Are you seeking: Permanent Employment  Temporary Employment  Both  Position Applied For:

## PERSONAL DETAILS

(If providing a C.V., please authenticate by signing and dating the document).

Name:	Home Tel No:
Title:	Work Tel No:
Address:	Mobile Tel No:
Post Code:	Email:
	Date of Birth:

Do you have a full UK driving licence: Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you have your own transport: Yes <input type="checkbox"/> No <input type="checkbox"/>
If you have any endorsements please give details:	

Dates/Shifts Available To Work:	N.I. No:
Have you ever been medically advised not to work night shifts? If yes please give details.	
Notice Period/Availability:	
Would you relocate?	Preferred Working Location:

## BANK DETAILS

(For temporary workers only).

Bank/Building Society Name:	Name of Account Holder:
Address:	Account No:
Postcode:	Sort Code:    _ _ _ - _ _ - _ _ _
	Building Society Roll No:

## LTD COMPANY DETAILS

(For limited companies only).

Ltd Company Name:	
Registered Address:	
Postcode:	VAT No:

## CURRENT OR LAST EMPLOYMENT

Employer's Name:	Position Held:
Employer's Address:	Date Started:
	Date Finished:
Salary/Rate:	Reason for leaving:
Please give a brief summary of duties:	

## PREVIOUS EMPLOYMENT

(Please provide details of your employment record detailing the **most recent first**. Please continue on a separate sheet if necessary).

Name and address of employer	Dates of employment		Position held and main duties	Salary/Rate	Reason for leaving
	From	To			

If there are any gaps in employment over the last two years, please indicate the reasons why.


## EDUCATION

(Please continue on separate sheet if necessary).

Dates	School, College University etc	Examinations, subjects and results

## PROFESSIONAL QUALIFICATIONS AND TRAINING COURSES

(Please list, detailing the most recent first. Please continue on a separate sheet if necessary).

Dates	Institute/Training Provider	Qualifications/Membership level

## REFERENCES

(Please give details below of two people who can provide information that will confirm your suitability for this post. Where appropriate, one person should be your current or last employer).

Name 1:	Name 2:
Position:	Position:
Relationship:	Relationship:
Address:	Address:
Post Code:	Post Code:
Telephone No:	Telephone No:

## DISCLOSURE OF CRIMINAL CONVICTIONS

(You are required to disclose any unspent criminal convictions you have in line with the Rehabilitation of Offenders Act 1974).

Do you have any unspent convictions? Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please give details

## DISABILITY DISCRIMINATION ACT 1995

Do you have a disability you wish us to know about at this stage: Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please give details and any particulars of any adjustments that may be required:

## NEXT OF KIN

(Whilst working for Advantage Recruitment Consultants, we are obligated to keep Next of Kin records).

Name:
Relationship:
Telephone No:
Address:
Post Code:

## DECLARATION

I certify that the information given on this form and any supporting documentation is factually correct to the best of my knowledge. I give the company permission to collect, retain and process this information about me (including sensitive data) in accordance with the Data Protection Act 1998. I understand that some or all of this data may be passed on to clients of Barker Ross in furtherance of my Application for Employment.

Signed: \_\_\_\_\_ Date: | \_\_\_\_\_ | \_\_\_\_\_ | \_\_\_\_\_